



Superior East OPP Detachment Board

Tuesday, June 10, 2025, 4:00 p.m.
MEETING MINUTES

Wawa – Downstairs 40 Broadway Ave.

MINUTES

(1) **CALL TO ORDER & NOTE MEMBERS PRESENT**

The meeting was called to order at 4:12 p.m. and the Chair welcomed everyone.

Present:

Chair Paul Bernier, Chris Buckell, Jim Hoffmann, and David Jennings
Detachment Commander Kevin Fellingner and Maury O'Neill (Recording Secretary)

1.1 Land Acknowledgement

The Superior East OPP Detachment Board recognizes that its work, and the work of its partners including the Ontario Provincial Police, take place on traditional Indigenous territories located throughout the Superior East Region. The Board is grateful to the First Nations, Metis and Inuit people who have cared for the lands we are located on since time immemorial and thank them for sharing their ancestral homelands with us.

(2) **APPROVAL OF AGENDA**

2.1 Approval of Agenda (resolution)

Moved by: J. Hoffmann R. Verbal
Seconded by: C. Buckell

RESOLVED THAT the agenda for the Superior East OPP Detachment Board meeting held on Tuesday, June 10, 2025, be approved as presented.

CARRIED.

(3) **DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

(4) **APPROVAL OF MINUTES**

4.1 Tuesday, February 11, 2025, Minutes (resolution)

Moved by: C. Buckell R. Verbal
Seconded by: J. Hoffmann

RESOLVED THAT the Minutes of the Superior East OPP Detachment Board Meeting held on Tuesday, February 11, 2025, be approved as amended.

The minutes are to be amended to show David Jennings as present at the meeting.

CARRIED.

(5) **PRESENTATION AND DELEGATION**

None.

(6) **CONSIDERATION OF BY-LAWS**

6.1 Approval of Policies for Travel and Meeting Procedures (resolution)

RESOLVED THAT the following by-laws be introduced and read a first, second and third time and finally passed and that the Chair and Secretary so sign and seal the same, any rule of this Board to the contrary notwithstanding:

By-Law No. 2025-01 – to adopt Superior East OPP Detachment Board Policy No. SEOPPB-03: Travel Reimbursement.

By-Law No. 2025-02 – to adopt the Superior East OPP Detachment Board Policy NO. SEOPPB-04: Meeting Procedures.

Moved by: J. Hoffmann

Seconded by: C. Buckell

CARRIED.

(7) REPORTS OF THE DETACHMENT COMMANDER

7.1 Board Meeting Per Diems – Payments Dates (resolution)

RESOLVED THAT the Superior OPP Detachment Board agrees to pay per diems to its members once per year on December 1.

Moved by: J. Hoffman

Seconded by: C. Buckell

CARRIED.

7.2 Annual Board Report – Due June 30, 2025

Chief Fellingner share that he has received a template for the Annual Board Report due June 30th. It was completed on May 28, 2025, and Sergeant Fellingner would share a copy with the board that must remain confidential until approved by the Ministry. The legislation states that the annual report is required to be shared with all participating municipalities by June 30th. The Chair requested that the report be sent to the board members by email and the board will provide comment by June 20. Sergeant Fellingner recommended that the Board receive the report through email and it would be shared before June 30th.

7.3 Financial Report – January to May 2025 (resolution)

M. O'Neill provided an overview of the Financial Report which included a summary of the balance sheet showing the current assets and liabilities and showing that all communities had paid their share of the budget. M. O'Neill stated that there is \$29,683.68 currently in the account. The levy was \$35,000 for the year and \$4,000 is allotted for insurance from last November and \$1,064 for membership of the Ontario Police Detachment Association. M. O'Neill further stated that there is nothing unusual to report and a budget update will be shared at next meeting.

RESOLVED THAT the Superior East OPP Detachment Board Financial report dated May 31st, 2025, be adopted as presented.

Moved by: J. Hoffman

Seconded by: C. Buckell

CARRIED.

7.4 Quarterly Report – Detachment Commander Fellingner (resolution)

Sergeant Fellingner shared data from his analytical report explaining that traffic charges were down from the previous period last year due to many issues including staff shortages. The Detachment is down many constables and several upcoming retirements will see the loss of supervisors. Recruitment efforts are ongoing and new police officers will be coming on board over the next few months. Sgt. Fellingner hopes to engage with community members more and statistics show that there were more public engagements this quarter. The Board reviewed the report and thanks Sergeant Fellingner.

RESOLVED THAT the Detachment Commander Fellingner Quarterly Report dated June 10, 2025, be adopted as presented.

Moved by: J. Hoffman

Seconded by: C. Buckell

CARRIED.

7.5 Update on Board Mandatory Training

The Chair spoke with the OAPSB Board and informed the Committee that they asked for updated information on membership names and training completion.

7.6 OAPSB Training on Roles & Responsibilities of the Board – Fall

The Chair asked that the Board consider an additional training session on its roles and responsibilities and M. O'Neill will check if training may be scheduled at the September 9th meeting.

Action: M. O'Neill to contact OAPSB to arrange in-person training session for September meeting and update OAPSB with current Board membership information and training completion records.

7.7 Review Superior East O.P.P. Action Plan

The Chair spoke to the development of the 2025/2026 Superior East O.P.P. Action Plan sharing that it provides direction on priorities and actions of the Detachment for the next year to the Chief and communities.

Action: K. Fellingner to share the Action Plan development process with the Board for municipal input.

7.8 Discussion – Desired Board Outcomes and Priorities

The Chair discussed that two communities are still not participating and M. O'Neill shared that a letter could be drafted and sent by the Chair addressed to the Mayor and Council of White River and Hornepayne. Maury stated that the regulation requires Council members to sit on the Board and not designates.

Action: Chair to send formal letters to non-participating municipalities regarding board participation.

7.9 Board Meeting Schedule

The Chair suggested that starting after September, the Board meet every two months and the members agreed. M. O'Neill will present a meeting calendar at the September meeting for consideration.

(8) NEXT MEETING DATE

**8.1 Tuesday, September 9, 2025, at 4:00 p.m. at 40 Broadway Avenue
or by ZOOM.**

(14) CLOSE OF MEETING

14.1 Close of Meeting

Moved by: J. Hoffmann

Seconded by: C. Buckell

RESOLVED THAT the meeting close at 5:10 p.m.

CARRIED.