

**THE CORPORATION OF THE
MUNICIPALITY OF WAWA**

BY-LAW NO. 3561-23

BEING A BY-LAW to establish a Cemetery Committee for the Municipality of Wawa.

WHEREAS the *Municipal Act, 2001*, S.O. 2001, Chapter 25, Section 8, provides the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS the *Municipal Act, 2001*, Chapter 25, Section 10, provides that a single-tier municipality may provide for any service or thing that the municipality considers necessary or desirable for the public and it may pass by-laws respecting the economic, social and environmental well-being of the municipality;

AND WHEREAS the Council of the Municipality of Wawa considers it desirable to establish a Cemetery Committee for the Municipality of Wawa;

NOWHEREFORE the Council of The Corporation of the Municipality of Wawa enacts the following as a By-Law:

1. **THAT** Municipality of Wawa By-Law No. 3159-19 be and is hereby repealed.
2. **Membership**
 - (a) The Committee consists of a minimum of five (5) voting members, who serve without pay. Council shall appoint the members for the term of Council. Municipal Administrative Support (Recording Secretary) to the Committee, is not counted towards membership or quorum.
 - (b) Members are appointed by Resolution of Council.
 - (c) Committee Member appointments may, at any time, be revoked at the pleasure of Council.
 - (d) Any member of the Committee may terminate his or her term on the Cemetery Committee by submitting his or her resignation in writing to the Clerk of the Municipality of Wawa. The letter of resignation will be forwarded to the Chair of the Committee and to Council.
 - (e) Unless Council provides otherwise, meeting requirements for the Committee Members shall be in accordance with the Municipality's Procedural By-law.

- (f) Vacancies on the Committee shall be filled by Council through an appointing resolution.

3. Responsibilities

The Municipality of Wawa Cemetery Committee has the following responsibilities:

- (a) To make recommendations to Council regarding the operation and maintenance of all cemeteries owned by the Municipality of Wawa.
 - (b) To ensure that the operation of all cemeteries owned by the Municipality confirms to all Provincial legislation as well as all pertinent municipal by-laws.
 - (c) To review and report to Council on matters referred to the Committee by Council, the Chief Administrative Officer or other committees.
 - (d) To ensure that the issues presented to Council are clearly understood and fully reported on.
 - (e) To identify methods to raise additional revenues for the cemetery operation.
4. **THAT** a committee member shall hold office for a term concurrent with the term of the appointing council, or until a successor is appointed, and may be reappointed for one or more further terms.
5. **THAT** the Clerk of the Municipality of Wawa shall give public notice of vacancies on the committee by publishing a notice of them, inviting applications, in a newspaper of general circulation in the municipality. Where a vacancy arises in the membership of the committee, the appointing council shall promptly appoint a person to fill the vacancy and to hold office for the unexpired term, except where the unexpired term is less than forty-five days.
6. **THAT** the Mayor and Clerk be and are hereby authorized to execute this by-law and to affix thereto the corporate seal of the corporation.
7. **THAT** this by-law shall come into force and effect immediately upon passage.

READ a first, second and third time, and be finally passed this 10th day of January, 2023.


MELANIE PILON, MAYOR


MAURY O'NEILL, CLERK