



## Municipality of Wawa

### MONTHLY REPORT – MAY 2023

#### Department of Community Services and Tourism

<b>Prepared By: Alex Patterson</b>	<b>Report No: AP 2023-06</b>
<b>Agenda Date: June 20, 2023</b>	<b>File No: C11</b>

### **PURPOSE**

The purpose of this report is to provide Council with an overview of the Department of Community Services and Tourism's work completed during the month of May 2023.

### **BACKGROUND**

Key activities in May:

- Opened parklands and facilities
- Completed critical safety activities in parks
- Hosted annual municipal staff health and Safety training for all staff
- Prepared summer programs in recreation and tourism
- Completed capital project scheduling and funding agreements with NOHFC
- Hired and onboarded tourism staff for upcoming season

### **CAPITAL PROJECTS**

MMCC Sports field Track

- Finalized contract with Provost Contracting
- Scheduled work for after all Sports Field bookings – work to start in late June when recreation programs are completed
- Will include rolling of field to smooth out bumps and divots

MMCC HVAC Replacement

- Received legal agreement and Council approval
- Worked with CANOE to review purchasing options
- RFP will be completed in June

Marina Playground

- Received permission to sole-source playground based on donor request
- Confirmed donation with donor
- Ordered playground – 8 week delivery timeframe

MMCC Revitalization Project

- Awaiting receipt of funding agreement from NOHFC

## PARKS AND FACILITIES

### Parkland Summer Openings

- Inspected all playgrounds for deficiencies
- Opened Washrooms at:
  - Roses' Beach
  - Scenic High Falls
  - Lions Beach will remain closed until Canada Day for repairs due to past vandalism, and open on a more limited basis this summer
- Waterfront Boardwalk:
  - Repaired sections boardwalk, awaiting new boards to replace some plywood repairs installed temporarily
  - Removed dead and dangerous limbs along forested section
  - Ordered replacement parts for one playground issue
- Marina
  - Opened fish cleaning hut and turned water on
  - Worked with IS staff to install ramps and launch docks
  - 20 seasonal slips sold in May
- Started garden and landscape work at Tourist Information Centre

## RECREATION AND EVENTS

### MMCC – Special Events and Activities hosted in April & May:

- Weekly Activities
  - Active Fit
  - Pilates
  - Yoga
  - Eldoa
  - Minds in Motion
  - Ball Hockey
  - Ice Floor Rentals x6
  - Various Meetings – CHADWIC Girl Talk, Cemetery Committee, Heritage Committee, etc.
  - Drive Test (monthly)
- Special Events
  - Birthdays x3
  - By-Hand Festival
  - Kendra Roy's Paint Night
  - Mine Rescue Competition
  - WMHA Banquet
  - MNR Fire Training
  - AOD Open House
  - Karate Exhibition

- Sports field
  - NSSSAA Soccer Tournament
  - ESJ Soccer Tournament
  - SJD Track and Field

#### Recreation Programs:

- Fitness Programming
  - 7 week spring program
  - 3 days per week with 2 evening classes
- Participation
  - Staff received a \$5,000 grant
  - Activities planned by the Department include:
    - Replacement of bases and ball field maintenance
    - Running an adult softball league
    - Advertising for community participation events
  - Participation events are scheduled in July
- Summer Youth Programming
  - 2 programs planned: T-Ball/Softball and Soccer
  - T-Ball has 63 youth registered
  - Soccer has 104 youth registered

#### Recreation Social Media:

- 64 Posts in April and May
- 25,326 post views
- 41 new members

## **TOURISM**

#### Tourist Information Centre Reopening

- Hired a summer contract Tourism Coordinator to oversee operations
- Completed interior maintenance and de-winterized facility
- Ordered merchandise and coordinated vendors
- Opening first week of July Tuesday – Saturday

#### Tourism Marketing

- Completed the new Wawa Visitor Guide & ordered prints
- Updating brochures for local tourism information:
  - Accommodation guide
  - Restaurant guide

**OTHER**

## Marina Divestiture

- Small Craft Harbours advised staff that funding has carried over to the 2023 Fiscal Year. We are still waiting on a final response regarding consultation.
- Staff have received estimates for washroom facility replacement at approx. 75,000. This project is subject to the receipt of divestiture funding as per the 2023 Capital Budget.

## Seniors Fitness Program Funding

- Staff have received notification that we were unsuccessful with the application. This means that in the fall we will not be able to offer free seniors programming based on the current operating budget.

**MONTH AHEAD**

## Operations:

- Complete additional tree clearing work
  - Scenic High Falls
  - Broadway Courts
- Complete repairs in Lions Beach House
- Receive and install hanging flower baskets

## Recreation:

- Participaction
  - Advertise community programs
  - Host adult softball league
  - Complete poker run
- Recreation
  - Host fitness programs
  - Start youth summer programs

## Tourism:

- Open the Tourist Information Centre
- Train new tourism staff
- Complete TIC related marketing projects

## Administration:

- Hire and prepare student training
- Complete 2023 capital projects
- Prepare and plan for MMCC Revitalization project

**RECOMMENDATION**

That Council acknowledges receipt of Community Services and Tourism Monthly Report AP2023-05 submitted by Alex Patterson dated June 20, 2023, for information.

*Respectfully submitted by:*



Alex Patterson, Director of Community Services and Tourism

**ATT: May Program Advertisements**