



**The Corporation of the Municipality of Wawa
Staff Monthly Report**

Office of Community Services and Tourism

Prepared For: Corporate Planning Cmte.	Report No.: AP 2021-11
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Preamble

This report details the activities of the Department of Community Services and Tourism in the months of August 2021.

General

August is the final month of normal summer operations, and staff spend the month much as they have the rest of the summer – keeping up on grass cutting, removal of garbage and litter from parks, and washroom cleaning. Staff also completed several ongoing projects in preparation for the end of summer student contracts and the switching of focus from the parks to the MMCC in September.


Capital Projects

MMCC Lighting

The lighting upgrades were completed by a local contractor in August, bringing a much-needed upgrade to the Arena and Curling Club. Staff would like to again thank Wesdome for their generous donation. A press release is attached in **Appendix A**.

Scenic High Falls

Staff, assisted by the IT Department, completed an RFP for Scenic High Falls for the installation of the washroom and metal roofing on the pavilion. The Contractor is scheduled to begin work on the site in September and complete the project before the snow flies.

Respectfully Submitted By: 	Prepared By: Alex Patterson, Director, Community Services and Tourism
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MMCC**MMCC Reopening Plan & Full September Reopening**

Staff updated the MMCC Reopening Plan for the recently announced vaccination requirements. This will be presented to Council in the September meeting and includes some changes to ensure that the facility can operate smoothly and legally with COVID restrictions.

Arena and Curling

Nothing to Report.

Parks and Trails**Finishing of Parks Projects**

During the month of August, staff focused on finishing some projects started in June and July, as well as the additional maintenance that comes with new installations of trees and flowerbeds. Staff completed the flowerbeds at the Cenotaph and Town Hall, as well as planted shrubs and other small, low maintenance plants along Broadway and at town hall. The Royal Canadian Legion is donating some Legion tulips to fill the Cenotaph flowerbed.

Marina Operations

Staff are ramped up services at the marina as salmon season begun. We also provided services for the Salmon Derby, with every slip full save two. Tourism staff were present at the pavilion throughout the Derby, ensuring that sales of boat launch passes were accessible to the users as well as providing tourists with information and encouraging them to visit our local businesses. Staff expect to have additional maintenance requirements at the facility through the end of September that corresponds with the peak of salmon season.

Community Events and Recreation**Planning – Fall Fair**

Staff worked with a volunteer committee to plan a modified fall fair this year. Highlights include a well-spaced use of the Goose Nest Market and Broadway to host vendors and children's activities for the community, as well as a movie night at Lion's Beach in the evening.

Tourism

Tourism Ambassador Program

August is the final month of the tourism ambassador program. Staff spent time at a more diverse set of locations this month, gathering data on visitors as well as posting themselves at the Salmon Derby to provide information to visitors. Staff noted that the Tourist Information Centre remains the busiest for visitors, and prepared some statistics as well as some lessons learned at the end of the month to ensure that the program can be more successful next year.

Other Projects

Nothing to Report.

Funding and Grants

MMCC Funding Application

Staff continue to work with CIMCO on a proposal for the HVAC at the MMCC as well as identified another application that will assist us with some outdoor infrastructure upgrades. Staff will present a separate report to Council on funding opportunities.

Next Month's Outlook

In September, staff continue to complete work plan tasks as well as focus on restarting the MMCC. Highlights include:

Operations

- Regular Maintenance
 - Finish grass cutting cycle
 - Operate and sanitize amenities
- Projects
 - Ice Install
 - MMCC Reopening

Recreation

- Programming
 - Schedule and host the start of the fitness semester
 - Finalize plans for MMCC reopening, host users meeting,

Administration

- Tourism
 - Schedule all 2022 advertising
- Marina
 - Continue work on proposal to Small Craft Harbours with Committee
- MMCC
 - Reopen MMCC according to MMCC Reopening Plan
- Capital Projects
 - Continue Scenic High Falls work
 - Plan for 2022 Capital projects

Attachments

Appendix A – Press Release

End of Report.

