



**The Corporation of the Municipality of Wawa
Staff Monthly Report**

Office of Community Services and Tourism

Prepared For: Corporate Planning Cmte.	Report No.: AP 2021-06
Agenda Date: April 20, 2021	File No.: 9.30.2

Preamble

This report details the activities of the Department of Community Services and Tourism in the month of March 2021.

General

The MMCC concluded its operating season in March, just in advance of a third shutdown due to COVID-19. During this time, staff both hosted small vaccine clinics as well as prepared the facility to host larger scale clinics. Staff also worked to plan recreation programs for the upcoming spring season as well as prepared to shut down the ice operations of the facility for the season.

Capital Projects

Quotes and Capital Planning

In March, staff worked to get quotes and put together RFP's for upcoming Capital projects, as well as complete planning for summer activities which include these projects. Staff expect to present to Council recommendations for several of these projects during the May Council meetings.

MMCC

MMCC Usage Information – March

In the month of March, the MMCC hosted our standard user groups as well as expanded the offerings in fitness programming during the day. A sample week's schedule and maintenance activities for the Month can be found in **Appendix A** and **Appendix B** respectively.

Respectfully Submitted By: 	Prepared By: Alex Patterson, Director, Community Services and Tourism
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Arena and Curling

Curling Ice Removal

Staff removed the curling ice early this year to accommodate the request for additional space from APH. Thanks to an unseasonably warm weekend and week after the shutdown of the plant, staff were able to quickly remove the surface and prepare it to host clinics for the last week of March. APH expressed their gratitude to the Municipality for the use of the space, and we plan to host the clinics in the curling rink until further notice. More information on the removal process can be found on the Wawa Recreation Facebook page.

Parks and Trails

Nothing to Report.

Community Events and Recreation

Recreation Program Statistics – March

For the month of March, we were able to expand the daytime offering with excellent participation. Even though we remained in the yellow zone as part of the provincial framework, which capped classes to 10, participation was as follows:

Program	Participants in the month of March
Wawa Gym	196
Fitness Classes	113
Family / Public Skate	130
Seniors Curling	20

Recreation Program Planning

With the amount of changes to the schedule during March to accommodate the start of the vaccination clinics, staff kept to week long offerings which changed each week to provide flexible programming that worked around these schedules. The advertising is included in **Appendix C** for information. Staff also planned a 2-month semester beginning April 6, but were forced to modify this significantly due to the stay at home orders received from the Province.

Tourism

AKTA Summer Projections

The Algoma Kinniwabi Travel Association continues to expect a summer season that will mirror the experience of the region in 2020. Traffic across all platforms has increased between 25% to 45% between multiple tourism marketing offerings, and specifically on line offerings have seen the largest increase, indicating a demographic shift towards a younger audience interested in travelling to the area. Staff continue to work with the local EDC and AKTA to see how we can respond to these trends given the effects of COVID.

Other Projects

Nothing to Report.

Funding and Grants

ADSAB SSRF Funding

Staff were successful in receiving a \$37,914 grant from the Algoma District Services Administration Board for Social Services Relief Funding. Our Recreation Coordinator submitted a proposal to the ADSAB with the following goals:

- Offset additional costs of normal recreation programming due to COVID
- Pickup and offer additional programs to offset losses in our community due to COVID, with a particular focus on replacing lost seniors programming
- Purchase additional equipment to replace items that are difficult to clean, and therefore unusable due to COVID

This grant nearly doubles our normal budget for recreation programming and helps us offset the budget cuts that were made this year as an effect of COVID. It has allowed us to better serve the community as well as ensure that programming is available for vulnerable members of our community.

Next Month's Outlook

In the Spring and Summer, staff create more detailed work plans due to the more spread out and complex nature of the work being undertaken. In the operating season, we are primarily tied to the MMCC whereas in other months our work takes us across the community. The Department's spring work plan is attached as **Appendix D**

Attachments

Appendix A – Sample March Weekly Schedule

Appendix B – Sample March Daily Maintenance Activities

Appendix C – March Advertising for Recreation Programs

Appendix D – Spring Work Plan

End of Report.



Staff Daily Operations Schedule

Michipicoten Memorial Community Centre

Date: Thursday, March 25, 2021 Staff: Rocky – D Colin – M Sam – A Liam - S

Start Time	Facility Section	Task	End Time
Any	Arena	Flood for Family Skate	10:00
Any	Banquet	Finish Takedown APH, Full Clean	9:00
7:40	Dance	Clean and Sanitize Section	8:00
10:40	Banquet	Clean and Sanitize Section	11:30
11:00	Arena	Flood for ESCSJ, Clean and Sanitize	1:30
2:10	Banquet	Clean and Sanitize Section	4:00
2:45	Arena	Flood for Atoms	5:00
2:45	Arena	Clean and Sanitize Section, Open #1	5:00
5:10	Banquet	Clean and Sanitize Section	5:30
6:00	Arena	Flood for Mustangs & Sanitize Arena	6:10
6:10	Arena	Clean and Sanitize Section	6:40
6:40	Arena	Clean and Sanitize #1	8:00
7:25	Dance	Clean and Sanitize Section	7:45
8:00	Arena	Flood for Midgets & Sanitize Arena	8:10
8:10	Arena	Clean and Sanitize Section, Open #1 & 2	8:40
Any	Curling	Continue with Curling Ice Cleanup	End of Night
	All	Full Clean of All Sections	End of Night
Any		Full Clean of Break Room / Meeting Room	End of Night

Arena – Includes: south hallway, room 5, room 5 washroom, stands

Dance – Includes: squash court, women’s locker room, fitness hallway

Banquet – Includes: lobby, public washrooms

Curling – Includes: lounge, men’s locker room, back hallway

March 25, 2021			
Thursday			
Ice	Banquet	Fitness	Curl
		User Enters	
		Full Body with Jess 6:45-7:30	
		User Exits	
		Cleaning	
		Gym	
		Gym	
	User Enters		
	Sr. Active		
User Enters	Fit 9:30		
Senior/ Family Skate 10-11	10:30 AM	Gym	
	User Exits		
	Cleaning 10:40-11		
User Exits			
Cleaning 11:10-11:40		Gym	

March 25, 2021			
Thursday			
Ice	Banquet	Fitness	Curl
	In	Gym	
	Motion 12-2 pm		
		Gym	
	User Enters		
	ESCSJ 1:35-2:35		
		Gym	
	User Exits		
	Cleaning 2:10-2:30		
	User Exits		
	Cleaning 3-3:30		
		Gym	

March 25, 2021			
Thursday			
Ice	Banquet	Fitness	Curl
	User Enters		
	Jazz 1 4-5 pm		
	User Enters		
	Atoms 5-6 pm	User Exits	User Enters
		Cleaning 5:10-5:30	Ballet 3 5:15-6:15
	3 Dressing Rooms	User Enters	
	User Exits	Karate 6-8 PM	
	Cleaning 6:10-6:40		Jazz 3 6:15-7:15
	User Enters		
	Mustangs 7-8 pm		User Exits
			Cleaning 7:25-7:45
	User Exits/	User Exits	Ele. Jazz 8-9:30
	Cleaning 8:10-8:40	Cleaning 8:10-8:30	
	User Enters		
	Midget/ Mercantile 9-10 pm		
			User Exits
			Cleaning
	4 Dressing Rooms		
	User Exits		
	Cleaning		



MMCC PROGRAM SCHEDULE

March 15 -
March 21

Mon
15

Tue
16

Wed
17

Thur
18

Fri
19

Sat
20

Sun
21

6:45 am-
7:30 am

Full Body
Tone

10:00 am-
11:00 am

Senior/
Family
Skate

6:45 am-
7:30 am

Full Body
Tone

9:30 am-
10:30 am

Active Fit

10:00 am-
11:00 am

Senior/
Family
Skate

1:00 pm-
3:00 pm

Adult
Pick-Up
Curling

1:30 pm-
2:30 pm

Functional
Fit with
Chris

9:00 am-
10:00 am

Active Fit

2:00 pm-
3:00 pm

Public
Skate

**Fitness class
size limited
to 9
participants!**



**Membership
and drop-in
rates
available!**



Pre-registration required for all classes and programs

Please call 705-856-2244 ext. 240 to reserve a spot

Adult Pick-up Curling

Thursdays

1-3 PM

\$2.50/person

- ** Please bring clean shoes
- ** Please bring your own broom
- ** Enter through the curling entrance
- ** MMCC Reopening Plan/Guidelines must be followed

WawaTM





MMCC PROGRAM SCHEDULE

March 22 -
March 28

Mon
22

Tue
23

Wed
24

Thur
25

Fri
26

Sat
27

Sun
28

9:30 am-
10:30 am

Active Fit

6:45 am-
7:30 am

Full Body
Tone

6:45 am-
7:30 am

Full Body
Tone

9:30 am-
10:00 am

Active Fit

1:30 pm-
2:30 pm

Functional
Fit with
Chris

10:00 am-
11:00 am

Senior/
Family
Skate

9:30 am-
10:30 am

Active Fit

1:30 pm-
2:30 pm

Functional
Fit with
Chris

10:00 am-
11:00 am

Senior/
Family
Skate

**Fitness class
size limited
to 9
participants!**



**Membership
and drop-in
rates
available!**



Pre-registration required for all classes and programs

Please call 705-856-2244 ext. 240 to reserve a spot

MMCC Public Skate Sundays 2-3 pm



Skate Patroller will be on the ice

Limit of 25 on Ice/20 spectators in the building

Exact change required (No Debit/credit)
Student/Senior \$2.50 Adult \$5.00

Entrance only through the South Arena Hallway Doors

No Food/Drink permitted - Canteen will be closed

Don't forget your mask!

MMCC Reopening Plan/Guidelines must be followed

Wawa
Ontario



MMCC PROGRAM SCHEDULE

March 29-
April 01

Mon
29

Tue
30

Wed
31

Thur
01

Fri
02

Sat
03

Sun
04

9:30 am-
10:30 am

Active Fit

10:00 am-
11:00 am

Senior/
Family
Skate

6:45 am-
7:30 am

Full Body
Tone

6:45 am-
7:30 am

Full Body
Tone

CLOSED

1:30 pm-
2:30 pm

Functional
Fit with
Chris

9:30 am-
10:30 am

Active Fit

10:00am-
11:00am

Senior/
Family
Skate

1:30 pm-
2:30 pm

Functional
Fit with
Chris

**Fitness class
size limited
to 9
participants!**

**Membership
and drop-in
rates
available!**

Pre-registration required for all classes and programs

Please call 705-856-2244 ext. 240 to reserve a spot



SPRING FITNESS 7 Weeks

April 6-
May 21

Mon	Tue	Wed	Thur	Fri	Sat	Sun
6:45 am-7:30 am Full Body Tone	9:30 am-10:30 am Stretch Class	6:45 am-7:30 am Full Body Tone	9:30 am-10:30 am Pilates	6:45 am-7:30 am Full Body Tone	**April 24 and May 15	
9:30 am-10:30 am Active Fit	* 1:30 pm-2:30 pm Functional Fit with Chris	9:30 am-10:30 am Active Fit	* 1:30 pm-2:30 pm Functional Fit with Chris	* 9:30 am-10:30 am Urban Poling	* 6:30 pm-7:30 pm Social Dance	
* 1:30 pm-2:30 pm Functional Fit with Chris				* 1 pm-3 pm Senior Social		
8 pm-8:45 pm Core Conditioning						



Pre-registration required for all classes and programs

Please call 705-856-2244 ext. 240 to reserve a spot

Classes marked with a * are **FREE** due to funding from our community partners!

DRAFT

Municipality of Wawa

Spring Work Plan 2021

Department of Community Services and Tourism

Alex Patterson, Director CST
4-15-2021

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Introduction

This document is intended to provide guidance to staff throughout the summer months on the tasks and projects that the Department of Community Services and Tourism intends to complete in Spring 2021. Included in this document is information on the projects prioritized by the Department, their timelines, and outcomes. This document has been created by the staff of the department to provide clear, measurable goals to serve the community. It is also adapted to the many changes due to COVID-19 that have affected the community, as discussed further in this document. It is also our intention to provide senior management and Council with a thorough overview of the Department's summer operations so they may better understand how the Department takes their overall direction and shapes it into specific, actionable items.

Spring Goals

For 2021, the Department has the following 3 goals

1. To provide the community with parklands and outdoor spaces that are safe and meet minimum maintenance standards as set out within this document.
2. To ensure continued recreation opportunities throughout the pandemic, in diverse forms and serving a broad range of demographics.
3. To ensure that continued maintenance of key infrastructure is completed, ensuring the efficient operation of these pieces of infrastructure

Format of the Plan

This Plan uses the following format to deliver information and reference additional project information:

Project Name

Project Timeline (date range)

Short project background / origin

- Major Milestone 1 / High Priority
 - Detail
- Major Milestone 2 / Medium Priority
 - Detail
- Major Milestone 3 / Low Priority
 - Detail

Project Outcomes

More information reference

COVID-19 Changes

There have been significant effects on all Departments due to COVID-19, however with the closure and potential reopening of the MMCC, and an expectation of a busy tourist season comparable to 2020, this plan must be flexible and able to respond to the changes in many ways.

Major Operational Areas

MMCC

The primary goal of the MMCC for the spring is to safely, and successfully host the COVID Vaccination Clinic. The remainder of the spring activities, excepting regular maintenance, will be based entirely on the relevant COVID restrictions, and will be included in the “recreation” section of the work plan.

Parklands

Parklands are one of the few areas that are not likely to be as affected by COVID restrictions, and have not been affected since the lifting of the initial restrictions. Service standards similar to 2020 levels, including daily washroom cleaning, additional sanitation, and additional garbage removal in response to increased use are expected. Additional detail can be found in the Service Level Chart

Marina

The Marina is a recent focus of the department as staff work to recover the asset and improve its condition. As this is a significant project, a separate operations plan has been developed by staff in consultation with the Municipal Marina Advisory Committee which includes details on operations that follow a similar format to this document. Staff will continue to improve the facility in incremental, visible ways while working on a major funding project throughout the spring and summer.

Tourist Information Center

The TIC is an uncertain quantity this summer, and its operation will be based on the provincial guidance at the time of opening. At this time, staffing budgets dictate that the earliest modified opening of the facility would be for the Canada Day long weekend.

The washrooms will be required for the May long weekend, and therefore some maintenance activities will be required in the spring to ensure the facility is operational. These are included in the operation section of this plan and look at the facility holistically. As it was closed for the 2020 season, some preventative maintenance and upkeep are required throughout the TIC to ensure that it does not degrade further.

Additionally, planning activities for a safe reopening will be required this spring to ensure that we are ready should conditions allow for the reopening of the facility. This will heavily involve the Wawa EDC to ensure that the Department has additional support and is able to reopen in a modified format.

Further details of the reopening will be contained in a TIC Operations Plan for the season.

Department Sections

The department has been broken down into 4 sections representing the main areas of focus for the department. Operations is the maintenance and upkeep of the facilities, parks, and tourism resources that the department is responsible for, and is completed by the facilities maintenance operators. Recreation includes programming and special events, and the modifications required to these due to COVID, and is lead by the Recreation Coordinator. Tourism includes the TIC, marketing and development activities, and is lead by the Director at reduced capacity as the position of Tourism Coordinator remains unfilled. Administration includes both the management side of the department (health and safety, planning, coordinating work) as well as the general activities required to support the department (financial paperwork, booking, communications, statistics) and is jointly completed by the Administrative Assistant, Recreation Coordinator, and Director based on the specific task.

Operations

Operational projects and maintenance have been divided by priority and work area:

Operations:

- **High Priority:**
 - Arenas:
 - Remove Arena Ice
 - Remove Curling Ice
 - Setup for Vaccine Clinic
 - MMCC: Complete full cleaning and disinfection of major areas:
 - Lower fitness
 - Dance and Gym
 - Ladies' Locker Room
 - Men's Locker Room
 - Kitchen – including appliances and grease trap
 - Curling Lounge
 - Banquet Hall
 - Lobby and Public Washrooms
 - Canteen
 - Meeting Room
 - South Dressing Rooms
 - North Dressing Rooms
 - Garages
 - Windows, Cracks and Crevices
 - Clear out the refrigeration hallway
 - Fleet & Equipment
 - Complete all annual maintenance and mothball Olympia for summer
 - Complete seasonal maintenance of tractor in preparation of summer
 - Prepare parks equipment for summer use
 - TIC:
 - De-Winterize water system and reinstall fixtures
 - Full Clean of facility

- **Medium Priority**
 - MMCC:
 - Painting:
 - Hockey and bike lines in parking lot
 - Curbs not being replaced
 - Soccer and Baseball Fields
 - Exterior Doors
 - Compressor Room:
 - Finish painting compressor room
 - Order and install stickers and nameplate labels for piping and valves
 - Degrease equipment
 - Clean out Condenser Tank
 - Concrete
 - Pour sidewalk front, kerb, in front of south hallway
 - Pour slabs for boat launch at hospital
 - Olympia bay sand trap
 - Arena
 - Fix Netting in arena
 - Tighten up toe-boards
 - Flooring for home and players' benches
 - Redo south hallway benches
 - Curling
 - Install new bumpers
 - Exterior
 - Finish Overhang on curling propane tank
 - Track maintenance – explore solutions with local contractors
 - Misc
 - Service and clean all fitness equipment
 - Sand countertop in kitchen
 - Parks
 - Safety supplies prepped for the summer
 - Put up swings
 - Put in docks
 - Get bolts and locknuts for lions beach dock
 - Install Trees in Queens and Centennial
 - Remove Stumps at TIC and Queens
 - TIC
 - Paint Base of Goose
 - Stain Deck
 - Drywall / paint touch-up in washrooms
 - Improve pathway near VTA signage
 - Repair water fountain

- **Low Priority:**
 - MMCC
 - Sea can cleanout and organize
 - Wash boards and glass, check screws and repair
 - Re-lamp dressing rooms
 - Scoreclock labels home and away
 - Storage rooms
 - Ceiling Tiles
 - Light Covers are yellowed
 - Clean all tables and chairs / organize chair storage
 - Squash court sign and full clean
 - Banners – re hang along walls by girders
 - Painting:
 - Paint stands, railings, and wall near the header trench
 - Touch up dressing rooms
 - Paint south hallway dressing room doors
 - Showers in dressing rooms
 - Base of goose
 - Misc. rec projects
 - Horseshoe pins
 - Volleyball net
 - Raft Wawa Lake
 - Review of SDS Sheets and Binders

Recreation

- **High Priority**
 - Ice user communications
 - Curling ice fee review consultation
 - Deadlines for schedules 2021-2022 season
 - Make a Wawa Recreation facebook Page vs Group
 - Update user contracts
 - Fitness
 - Update Fitness Instructor MOU
 - Complete fitness cheque req's
 - Purchase new equipment from SSRF Grant
 - Online Fitness Programming
 - Rec Programming Spring Schedule (based on COVID guidelines)
 - Fitness
 - Outdoor activities
 - Soccer and Baseball
 - Arts and Crafts
 - Golf Course
 - Community Garden Events
 - Participation Grant
 - Parking Lot Painting
- **Medium Priority**
 - Special Events
 - Special Events Committee Reorganization
 - Goose Nest Markets
 - Summer Program Planning
 - TIMBITS orders
 - Summer student hiring and work plan
- **Low Priority**
 - Medal of Merit / Sports Wall of fame review
 - Recreation Guide
 - Rec Strategic Plan
 - Cross Country Ski Maps
 -

Tourism

- **High Priority**
 - Create TIC Operations Plan with Wawa EDC support
 - Create signage project brief for 2021 signage improvements
- **Medium Priority**
 - Tourism recovery plan
 - Speak with FedNor & AKTA regarding funding opportunities
 - Complete and present plan for tourism recovery funding application
 - TIC Operations
 - Coordinate signage installs
 - New kiosk – circle tour
 - New destination sign replacement
 - Check stocks and determine ordering quantities for 2021
 - Marketing
 - Create framework for events (drag race) pages on Municipal website
 - Ensure continuity with existing promotional campaigns
- **Low Priority**

Administration

- **High Priority**
 - Management
 - Summer student hiring
 - Capital Project RFP's
 - SHF
 - MMCC Floors
 - Terms of Reference / MOU creation
 - Beautification: Flowers on Broadway
 - Goose Nest Market: EDC/GNC/MUN
 - Marina
 - Washrooms – Purchase or Book
 - Update Contract and SOP
 - Create operations plan for summer 2021 (is/contractors/installs)
 - Scenic High Falls
 - Update Brief and get quotes for project items
 - Financial
 - End of year ice billing
 - Finish black book review
 - SOCAN
 - Website information
 - Website staff training for calendar module
 - Spring/Summer Scheduling
 - Drivetest
 - Programming
 - Events and Closure Reference Document
- **Medium Priority**
 - Signage
 - Pickleball and tennis court
 - Marina
 - Takedown vallee park signage
 - Hospital boat launch
 - Cleanouts
 - Review filing of old memberships
 - Offices
 - Reception filing cabinets
 - Fitness Storage
 - Procedures Review / creation
 - Cash vault
 - Review pro shop manual and update to SOP
 - SOCAN
 - JV
 - Communication SOP (public, advertising, etc)
 - Par-Q (check policy)

- Management
 - Policy
 - Fee waiver policy and municipal donation
 - Curling Ice Use (align with arena ice use)
 - SOP Chart
 - Integrate Existing SOP's
 - Review SOP Requirements
 - Create additional summer SOP's
 - Create Summer Work Plan
- **Low Priority**
 - Update facility rental pamphlets and guides

Service Standards 2021 – Parklands Service Level Chart

Municipality of Wawa
Department of Community Services and Tourism
Parklands Maintenance Classification Matrix

Park and Classification

<u>Traditional Parks</u>	Goal: Serving the Community
Queen's Park	
Centennial Park	
Mission Park	
Rose's Beach Park	
<u>Tourism Parks</u>	Goal: Accomodating Visitors
TIC Grounds	
Scenic High Falls	
Sandy Beach	
Lion's Beach	
Waterfront - Boreal Eco-Walk	
Heritage Market	
<u>Boat Launches</u>	Goal: Accessing Lakes
William Teddy (CLOSED)	
Municipal Marina	
<u>Wilderness Trails</u>	Goal: barrier free recreation
Vallee Trailhead (CLOSED)	
Airport Ski Trails (Volunteer run)	
Magpie Voyageur Trailhead	
<u>Sportsfields</u>	Goal: Providing recreation spaces for sport
MMCC Soccer Fields	
MMCC Baseball Fields	
Broadway Courts	
<u>Beautification</u>	Goal: Making the community more attractive (supported by volunteers)
Broadway Ave Flowers	
Broadway banners and Lights	
Lions' Beach Garden	

Municipality of Wawa
Department of Community Services and Tourism
Parklands Maintenance Classification Matrix

Traditional Parks Maintenance Standard

Maintenance Item	Frequency / Month							
	April	May	June	July	August	September	October	
Garbage Removal	2/w	2/w	3/w	3/w	3/w	2/w	2/w	
Litter Pick Up	1/w	1/w	2/w	3/w	3/w	2/w	1/w	
Mowing and Trimming	0/m	1/m	1/w	1/w	1/w	1/m	0/m	
Gardening / Plant Upkeep	0/m	1/m	2/m	2/m	2/m	2/m	0/m	
Playground Inspection	2/m	1/w	1/w	1/w	1/w	1/w	2/m	
Tree Maintenance	0/m	2/m	A/N	A/N	A/N	A/N	A/N	

Note: Highlights are:

Increased Maintenance

Same maintenance as Pre - COVID

Reduced Maintenance

Municipality of Wawa
 Department of Community Services and Tourism
 Parklands Maintenance Classification Matrix

Traditional Parks Maintenance Standard

Maintenance Item	Frequency / Month							
	April	May	June	July	August	September	October	
Garbage Removal	2/w	2/w	3/w	3/w	3/w	2/w	2/w	
Litter Pick Up	1/w	1/w	2/w	3/w	3/w	2/w	1/w	
Mowing and Trimming	0/m	1/m	1/w	1/w	1/w	1/m	0/m	
Gardening / Plant Upkeep	0/m	1/m	2/m	2/m	2/m	2/m	0/m	
Playground Inspection	2/m	1/w	1/w	1/w	1/w	1/w	2/m	
Tree Maintenance	0/m	2/m	A/N	A/N	A/N	A/N	A/N	

Note: Highlights are:

- Increased Maintenance
- Same maintenance as Pre - COVID
- Reduced Maintenance

Municipality of Wawa
 Department of Community Services and Tourism
 Parklands Maintenance Classification Matrix

Boat Launches Maintenance Standard

Maintenance Item	Frequency / Month							
	April	May	June	July	August	September	October	
Garbage Removal	2/w	2/w	4/w	4/w	4/w	2/w	2/w	
Litter Pick Up	1/w	1/w	4/w	4/w	4/w	2/w	1/w	
Mowing and Trimming	0/m	1/m	1/w	1/w	1/w	1/m	0/m	
Playground / Dock Inspection	2/m	1/w	1/w	1/w	1/w	1/w	2/m	
Tree Maintenance	0/m	2/m	A/N	A/N	A/N	A/N	A/N	
Washroom Cleaning	0/m	1/d	1/d	1/d	1/d	1/d	0/m	

Note: Highlights are:

Increased Maintenance

Same maintenance as Pre - COVID

Reduced Maintenance

Municipality of Wawa
 Department of Community Services and Tourism
 Parklands Maintenance Classification Matrix

Wilderness Trails Maintenance Standard

Maintenance Item	Frequency / Month						
	April	May	June	July	August	September	October
Garbage Removal	No Maintenance Planned 2021						
Litter Pick Up	No Maintenance Planned 2021						
Path Sweeping	No Maintenance Planned 2021						
Trail Inspection	No Maintenance Planned 2021						
Tree Maintenance	No Maintenance Planned 2021						

Note: Highlights are:

- Increased Maintenance
- Same maintenance as Pre - COVID
- Reduced Maintenance

Municipality of Wawa
 Department of Community Services and Tourism
 Parklands Maintenance Classification Matrix

Sportsfields Maintenance Standard

Maintenance Item	Frequency / Month							
	April	May	June	July	August	September	October	
Garbage Removal	1/m	1/w	2/w	2/w	2/w	1/m	1/m	
Litter Pick Up	2/m	1/w	1/w	1/w	1/w	1/w	2/m	
Mowing and Trimming	0/m	1/m	1/w	1/w	1/w	1/m	0/m	
Field Inspection	1/m	1/m	1/w	1/w	1/w	1/m	1/m	
Tree Maintenance	A/N	A/N	A/N	A/N	A/N	A/N	A/N	
Line fields	0/m	1/m	1/m	1/m	1/m	1/m	1/m	
Paint equipment	A/N	A/N	A/N	A/N	A/N	A/N	A/N	

Note: Highlights are:

- Increased Maintenance
- Same maintenance as Pre - COVID
- Reduced Maintenance

Municipality of Wawa
Department of Community Services and Tourism
Parklands Maintenance Classification Matrix

Beautification Maintenance Standard

Maintenance Item	Frequency / Month							
	April	May	June	July	August	September	October	
Watering flowers	0/m	3/w	3/w	3/w	3/w	2/w	0/w	
Litter pick up in /around planters	0/m	3/w	3/w	3/w	3/w	1/m	0/m	
Fertilizing flowers	0/m	1/w	1/w	1/w	1/w	1/m	0/m	
Lions' beach bed maintenance	A/N	A/N	A/N	A/N	A/N	A/N	A/N	
Banner install / resolve issues	A/N	A/N	A/N	A/N	A/N	A/N	A/N	

Note: Highlights are:

Increased Maintenance

Same maintenance as Pre - COVID

Reduced Maintenance

MMCC Senior/Family Skate

**Thursdays
10-11 am**



Children must be accompanied by an adult on the ice

Limit of 25 on Ice/20 spectators in the building

**Exact change required (No Debit/credit)
Student/Senior \$2.50 Adult \$5.00**

Entrance only through the South Arena Hallway Doors

No Food/Drink permitted - Canteen will be closed

Don't forget your mask!

MMCC Reopening Plan/Guidelines must be followed

Wawa
Ontario