



Municipality of Wawa
CREDIT CARD PAYMENT OPTION
Authorization Agreement



I, the undersigned, hereby authorize the Municipality of Wawa to apply payments to my credit card (identified below), payable to the Municipality of Wawa for the type of payment as specified below. Please print or type.

Property Roll No 5776-000-	Account No.	Property Address	Mailing Address
Property Owner/Cardholder Name		Daytime Phone No.	Residence Phone No.

Credit Card Information

Type of Credit Card	Card Number	Expiry Date
<input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> American Express	_____ _____ _____	_____ _____ _____

Type of Payment

<input type="checkbox"/> Property Taxes: Due Dates: <input type="checkbox"/> 1st Instalment <input type="checkbox"/> 2nd Instalment <input type="checkbox"/> 3 rd Instalment <input type="checkbox"/> Final Instalment <input type="checkbox"/> Water & Sewer: Due Dates <input type="checkbox"/> All Instalments <input type="checkbox"/> Other (specify due date) _____

Payment Period

<input type="checkbox"/> For the Year _____ <input type="checkbox"/> Until Agreement Terminated

I, the undersigned have read the attached Credit Card Payment Option Terms and Conditions and understand and accept the terms of participating in this option.

Authorizing Cardholder Signature

Signature	Date
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Send this completed form to:

Municipality of Wawa
 Finance Department
 P. O. Box 500
 40 Broadway Avenue
 WAWA, ON P0S 1K0

Information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine eligibility for enrolment in the credit card payment option.



Municipality of Wawa

Credit Card Payment Option Terms and Conditions



Enrolment:

- The customer must complete and sign an enrolment form.
- The customer certifies that their credit card is in good standing with sufficient funds to cover pre-authorized payments as they come due.
- No enrolment fees.
- A separate enrolment form must be completed for each property.
- Payment plans are not transferable to other roll numbers or accounts. A new enrolment form must be completed for each property.

Missed Payments:

- An NSF service charge will be levied for any payment that does not clear the account according to the Schedule of Fees. This charge is subject to change without notice.
- The unpaid property tax or water and sewer instalment shall be subject to penalties if overdue.
- Missed payment instalments must immediately be paid to date.
- The plan shall be immediately terminated if the payment does not clear and the customer must pay the balance as is due.

Change of Information and Termination:

- Written notice is required for the following:
 - Change of mailing address
 - Cancellation of the Credit Card Payment Option
 - Written notice must be provided at least 30 days prior to the next withdrawal date.
 - Failure to notify the Municipality of any changes in information shall result in the cancellation of the Credit Card Payment Option.
 - This agreement shall be terminated immediately should change of credit card information or sufficient credit required to process payments has not been provided to the Municipality of Wawa. The customer shall be responsible for any interest, penalties or other charges that may be applied.

Other:

- Supplementary bills or other charges may not be paid by the Credit Card Option Agreement. These amounts must be made by another payment option.
- Credit amounts remain on the account. Refunds are only issued by request. The refund amount must be larger than \$50.00.

Option:

Instalment Amount Due Date Option Only:

- The accounts must not be in arrears.
- Applications must be received forty-five (45) days in advance of the next billing.
- Payments in the exact amount of each billing instalment are charged directly to the customers credit card on the dates indicated.
- No penalty/interest added as paid by due date.
- Payments are withdrawn on the due date.

For further information on the Credit Card Option please contact: Revenue Services, Finance Department, Municipality of Wawa, 40 Broadway Avenue, P. O. Box 500, WAWA, ON P0S 1K0, phone (705) 856-2244, fax (705) 856-2120.

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